Qrun Event Sanctioning and Insurance Guide

A guide for event managers and race directors.

When a running event is sanctioned through Qrun, it is eligible for insurance coverage under the National Athletics Insurance Scheme, administered through Queensland Athletics and Australian Athletics.

This insurance is designed primarily to protect event organisers in the delivery of approved running events.

What Is Covered

Public & Products Liability Insurance

Provides cover for legal liability arising from personal injury or property damage to third parties in connection with the conduct of the event, including:

- participants, spectators and members of the public
- venue owners and land managers
- incidents occurring during event setup, delivery and pack-down

Cover applies to the event organiser and authorised officials, volunteers and personnel acting on behalf of the event.

Professional Indemnity Insurance (where applicable)

Provides protection against claims arising from alleged errors, omissions or breaches of duty in the organisation or management of the event.

What Is Not Covered

The following are not covered under event sanctioning alone:

- personal accident or injury cover for participants
- income protection or medical expenses for participants or volunteers
- event cancellation or abandonment

Personal Accident cover generally applies only to financial members of affiliated clubs undertaking approved club activities and is subject to separate policy terms and conditions.

Event participants compete at their own risk and are responsible for their own personal insurance arrangements.

Why Event Sanctioning Is Important

Sanctioning through Qrun provides:

- access to liability insurance under the National Athletics Insurance Scheme
- formal recognition by Qrun and Queensland Athletics
- confidence for councils, venues and land managers
- increased credibility with participants, sponsors and stakeholders
- access to promotional support within the Queensland running community

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Event Membership Options

Event membership is tiered according to expected participation numbers and may cover:

- a single event
- a series of events
- multiple events delivered across a calendar year

This ensures flexibility and cost-effective coverage for different event models.

Important Notes

- All insurance is subject to the terms, conditions and exclusions of the Combined Liability Policy.
- Events must comply with Qrun sanctioning requirements, safety standards and approved event plans.
- Certificates of Currency can be issued upon request for councils, land managers or venue operators.

Qrun Event Sanctioning Requirements

Sanctioning by Qrun, in partnership with Queensland Athletics, confirms that an event meets minimum standards for safety, governance and eligibility for insurance under the National Athletics Insurance Scheme.

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1. Event Eligibility (Baseline Requirements)

To be considered for sanctioning, an event must:

- be a running or athletics-related event aligned with Qrun's purpose
- be delivered by a clearly identified event organiser (individual or legal entity)
- have a defined date, location and course
- operate in accordance with relevant laws, permits and local authority requirements

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2. Mandatory Documentation

The following must be submitted prior to sanctioning approval and with sufficient lead time to allow appropriate review before the event date.

Event Information

- event name, date(s) and venue/location
- expected participation numbers
- event format (single event, series, or multiple events per year)

Risk Management & Safety

- event risk management plan (template provided or equivalent)
- course map including start/finish, key hazards and control points
- crowd management and traffic management overview (where applicable)
- extreme weather and emergency response procedures

Medical & First Aid

- confirmation of first aid and/or medical provider
- location of medical points and escalation procedures
- emergency access arrangements

Permissions & Permits

- evidence of landowner or council approval, or confirmation that approval is being sought
- any required traffic, park or venue permits

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3. Insurance & Legal Compliance

Event organisers must acknowledge and agree that:

- insurance cover applies to public and products liability only
- personal accident insurance is not provided to participants or volunteers under event sanctioning alone
- participants compete at their own risk
- the event will operate in accordance with the National Athletics Insurance Scheme terms and conditions

Event organisers must also:

- hold any additional insurance required by councils or stakeholders (if applicable)
- use appropriate participant waivers and disclaimers

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4. Event Delivery Standards

Sanctioned events must be conducted in accordance with the applicable rules, policies and guidelines of Qrun, Queensland Athletics and Australian Athletics, as relevant to the nature, scale and risk profile of the event.

These requirements relate to matters including (but not limited to):

- event safety and risk management
- course design and event delivery

- participant, official and volunteer conduct
- integrity, safeguarding and compliance standards

World Athletics Labelled or Permitted Events

Any Qrun road running event seeking, or operating under, a World Athletics Label or permit must comply with the applicable World Athletics technical and officiating requirements.

This includes the appointment of a suitably accredited World Athletics Referee at the required level (e.g. Bronze), as determined by the nature of the World Athletics permit or label.

Event organisers intending to seek World Athletics recognition must advise Qrun as part of the event application process so that applicable requirements can be confirmed.

Not all rules or requirements that apply to elite, championship or high-performance events will apply to community or participation-based events.

Qrun retains discretion in determining the applicability of rules and standards for each event.

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5. Officials, Volunteers & Contractors

- officials and volunteers must be suitably briefed and authorised by the event organiser
- all personnel must operate within their assigned roles and follow event safety procedures
- contractors (e.g. timing, traffic management, medical services) must hold appropriate qualifications and insurances

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6. Promotion & Branding

Sanctioned events are encouraged to:

- display the Qrun logo and acknowledge sanctioning support
- cross-promote the event through Qrun channels where applicable
- share participation data and results post-event

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7. Approval Process

Sanctioning is granted once:

- required documentation has been submitted
- compliance review has been completed by Qrun / Queensland Athletics
- the applicable sanctioning fee has been paid
- written confirmation of sanctioning is issued

Submission of documentation does **not** guarantee sanctioning approval.

A Certificate of Currency will be provided upon approval.

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8. Ongoing Compliance & Review

Event organisers must notify Qrun of any material changes to event details following approval.

Qrun reserves the right to:

- request additional information
- impose conditions on sanctioning
- withdraw sanctioning where requirements are not met or safety is compromised

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